

The rubric below will be used by readers to judge your application; use it to guide your completion of the narrative. Be certain that all categories are addressed, and remember that this is your opportunity to give us a complete picture of your library program. Include descriptions and examples in each category to support your evidence of progress.

Total Points Assigned _____

SCORING RUBRIC FOR APPLICATION NARRATIVE

**I. Category: PROGRAM
DESCRIPTION**

No
descriptive
evidence
(0)

Minimal
descriptive
evidence
(1)

Partial
descriptive
evidence
(2)

Full
descriptive
evidence
(3)

A. INSTRUCTION (15 points)

Evidence of achievement in:

1. Information Literacy and technology (ETIL) systemically integrated into content areas
2. Librarian pre-planning and teaching collaboratively with classroom teachers
3. Librarian involved in assessment of student achievement in collaborative lessons
4. Librarian involved in assessment and revision of collaborative lessons
5. Library program provides an environment conducive to student learning

B. SCHEDULE (5 points)

Evidence of achievement of:

1. Flexible scheduling that provides access by students and staff to the facility and resources at points-of-need

C. COLLABORATION (10 points)

(in addition to information provided in Instruction Section, IA)

Evidence of on-going:

1. Multi-year history of documented formal planning including the assessment of the process
2. Regular collaboration to develop and implement activities for student learning including student assessment

SCORING RUBRIC FOR APPLICATION NARRATIVE

(continued)

I. Category: PROGRAM DESCRIPTION	No descriptive evidence (0)	Minimal descriptive evidence (1-2)	Partial descriptive evidence (3-4)	Full descriptive evidence (5)
D. SPECIAL PROGRAMS (10 points) Evidence of achievement of:				
1. Librarian initiated school-wide programs				
2. Library program involved in school-wide programs and cooperative community initiatives				
II. Category: SUCCESSES	No descriptive evidence (0)	Minimal descriptive evidence (1-2)	Partial descriptive evidence (3-4)	Full descriptive evidence (5)
A. SUCCESSES (15 points) Evidence of achievement of:				
1. Implementation of activities that demonstrate success in improving student achievement and the library program				
2. Alignment of school library program with school improvement plan				
3. Librarian being a recognized instructional leader in the school				
III. Category: PROFESSIONAL LEADERSHIP AND ADVOCACY	No descriptive evidence (0)	Minimal descriptive evidence (1-2)	Partial descriptive evidence (3-4)	Full descriptive evidence (5)
A. PROFESSIONAL LEADERSHIP AND ADVOCACY (15 points) Evidence of:				
1. Professional Organizations: <ul style="list-style-type: none"> • Membership in professional library organizations • Membership and participation in other teacher organizations • Leadership positions in organizations or committees 				

SCORING RUBRIC FOR APPLICATION NARRATIVE

(continued)

2. Administrative support: <ul style="list-style-type: none"> • Regular communication • Budget • Staffing • Recognition of program 				
3. Professional Activities: <ul style="list-style-type: none"> • Presentations to community groups • Plays leadership role in school-wide professional development planning and presentations • Professional growth and examples of implemented learnings • Communication and sharing with other library professionals • Involvement in school or district initiatives 				
IV. Category: GOALS AND VISION	No descriptive evidence (0)	Minimal descriptive evidence (1-2)	Partial descriptive evidence (3-4)	Full descriptive evidence (5)
A. GOALS AND VISION (15 points) Evidence of visionary but achievable goals:				
1. Aligned with <i>Information Power</i>				
2. Driven by instructional, user, and community needs				
3. Reflected in leadership and professional development				

SCORING RUBRIC FOR APPLICATION NARRATIVE

(continued)

**V. Category:
MENTORING**No
descriptive
evidence
(0)Minimal
descriptive
evidence
(5)Partial
descriptive
evidence
(10)Full
descriptive
evidence
(15)**A. MENTORING (15 points)**
Evidence of practical ideas for
mentoring other librarians
such as:

- Developing an inviting and supportive library environment
- Adapting best teaching and library practices to meet the needs of a developing library
- Written examples in the narrative of collaboratively-planned lessons and units
- Written example(s) in the narrative of systematic knowledge of curriculum
- Developing trusting and open relationships
- Providing on-going support
- Developing administrative support
- Scheduling ideas
- Involving other staff in mentoring activities

Total Points _____(not to exceed 100)