

## Library Advisory Meeting – Monday Nov. 15, 2010

Attending: Kristen Loesel, Gaylynn Jameson, Nancy Larkin, Kristen McCloskey, Mary Gelb, Kim Ackerman

1. Report for Gina Holub on payments – Kim showed the group a report we can run in Destiny to show fines paid. We discussed whether this report would be useful and general consensus is that it is a good report. All TLs present said they do print a Destiny receipt if they take cash from a student.

2. TL Rubric – general discussion of its strengths and weaknesses and how it can be a useful tool for all TLs.

- Can be a guideline for strengthening relationships with staff and admin.
- Can be used to look objectively at what we can strengthen in our own programs. This is our curriculum framework.
- This tool provides a way to have a structured discussion with your admin.
- Developed to strengthen our positions, not to threaten anyone. Initial roll-out was poor.

Suggestion: make language more specific. All agreed to keep descriptions general but we liked the idea to include specific examples in another column. The examples would be possibilities, not requirements.

Suggestion: Attempt to remove all negatives and keep a positive tone throughout. All agreed this is a great idea.

Suggestion: Disengage our descriptors from the actual Superintendent Policy that describes these indicators. Kim talked with DTEA and the strength of this rubric is that it **does** correlate to the description our district agrees on for the TL job – so we will keep it aligned to our district criteria. It does not, in any way, replace or supplement the district evaluation process that is in place.

Suggestion: In the Indicator Column – move Indicator I and Criterion A to the bottom of the box, use smaller font and not bold. Make the descriptive words the focal point and the ties to the TL Criterion, Standards, and Indicators less of a focus. All agreed this is a good idea.

Suggestion: Make descriptive qualities into bullet points. Yes, good idea. Will take more space, but will be easier to read.

Suggestion: Move the Instruction pieces to be first on the rubric and the Planning and Organization pieces after that. We did not agree to do this – good discussion for leaving P & O first and also to put Instruction first. Will get input from other TLs at a later date.

Kim will begin the revision process and then send revised Rubric out to LAC with a link to the wiki.

### 3. Budget cuts

Proposed cuts will be \$15 million to \$40 million for next year. Yikes! That's going to hurt.

A committee of administrators (Planning Time Study Board) is meeting now to talk about how to provide more planning time for elementary teachers. DTEA is also forming a committee to make recommendations to the Planning Time Study Board. Molly Gibney is involved in that DTEA committee.

Could librarians be asked to teach a class? It is in the realm of possibility but has not been specifically suggested yet. Would this make us more valuable to our students, or weaken our programs?

Mary taught an honors research class – liked it. We discussed pros and cons of teaching a class and other possibilities.

### 4. Critical Connections Classes

Kim asked for suggestions on what we'd like to see at the classes. She had planned for one of the choice sessions to be on Destiny each month. Is that necessary? Generally, agreement that we do not need a Destiny session each month.

We do need a Destiny session on ILLs. Kristen M said her clerk is a master of ILLs, as is Lisa H. at Prairie Hills. Kim will try to find a TL or a clerk to do a Destiny session on ILLs soon.

Suggestion that we ask Marcie Haloin to do a session that aligns with her Kiddie Lit class, which everyone raves about.

Suggestion that we allow a Choice session where the mentor and mentee can spend time working together – great idea! Possibly for December.

Suggestion that we have Mackin back to present to the entire group of TLs – to go in-depth about the Collection Analyses we were all given. This is already arranged for January or February.

### 5. Some discussion about promotion and advocacy for our libraries. We need to be more visible with what we do. How do we do that?