

## Requirements Chart for Developing Power Libraries 2010-2011

Requirement	Details	Due date	Complete?
Action Plan with SMART goals complete		May	
Attend Welcome Training with your team	where,when,etc	Sept	
<b>Four mentor meetings:</b>	*at least one meeting is at another Power Lib *two meetings must be in-person		
Meeting 1 - location?	reporting form filled out and sent to LSC	mtg date	
Meeting 2 - location?	reporting form filled out and sent to LSC	mtg date	
Meeting 3 - location?	reporting form filled out and sent to LSC	mtg date	
Meeting 4 - location?	reporting form filled out and sent to LSC	mtg date	
<b>Two online modules completed</b>			
Module 1	title	before Nov 1	
Module 2	title	before Feb 1	
<b>Quarterly reports to staff</b>			
Quarter 1 report	posted to PL ning, reported to LSC	Q1	
Quarter 2 report	posted to PL ning, reported to LSC	Q2	
Quarter 3 report	posted to PL ning, reported to LSC	Q3	
Quarter 4 report	posted to PL ning, reported to LSC	Q4	
<b>Two meetings with building PL team annually</b>			
1st meeting	submit your agenda to LSC	by Dec 1	
2nd meeting	submit your agenda to LSC	by May 1	

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Attend tri-district Spring workshop		TBD	
Membership in Professional Organization	Which one - submit copy of your card		
Evidence of Leadership	Submit evidence at school level, district level, or with professional organization. May include attendance at conference.		
Complete LRS fall survey for your library		fall	

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