

## Student Logins in Destiny

1. Decide which grades you want to be able to log-in.

Email Elaine Vaness or Kim Ackerman - to make necessary changes in Destiny (these students will now have Access Level "Patron with Login". Once those students are set up, you will see a Log-In button on the Destiny home page.

2. Decide on a protocol for **student passwords** so there is uniformity. This way you will know what the password is to help the student if they forget it.

You CAN go into the student account in Destiny and reset the password if necessary.

3. The **student user name** is the student's name EXACTLY as it appears in Destiny OR the student barcode number OR a combination of the two. Only a patron with an existing Destiny record can create a log in. When a student or teacher creates a new account, Destiny searches for that patron's record. If someone does not have a Destiny patron record, they cannot log in.

Once students can log in, they can:

Write book reviews (set this so you must approve the review before it is published please – in Back Office)

Star books – 1 to 4 Stars to say how good it is

Recommend books to other Destiny patrons

Put books on Hold – if you enable this (\*more below)

Look into their own account to see what they have checked out and what is overdue, etc.

More about HOLDS:

### From Destiny's Help Section: How do I set up Patron Types?

In Back Office, Library Policies (on left), then **Patron Type** tab on right top, you can edit the loan policies for each Patron Type: (see screen shot below)

#### Max checkouts and holds

In the top section, for *all* Circulation Types for this Patron Type, you can assign the maximum numbers for checkouts and holds, the length of time any ready or pending holds remain in effect, and their hold priority. If you do not want students to place holds, set the field to zero.

To automatically delete expired holds (those that never became ready or that were never picked up), select the **Automatically delete expired holds after <number> calendar day(s)** check box and enter the number of days on the **Circulation** tab of **Site Configuration**.

You can set up the lead time you need to prepare reserves by entering the number of days adjacent to **Ready reservations X open day(s) in advance of the requested start date**, on the **Circulation** tab of **Site Configuration** in the **Back Office**.

#### Blocking transactions

You can choose to [block checkouts](#) if a patron of this Type has any overdues or fines. Only staff with the permission "Override blocks" in their Access Level can then proceed with the transaction.

Adams12  
Five Star Schools

Cotton Creek Elementary

View All

kimack Logout

Help

Shop

List All Sites

Home

Catalog

Circulation

Reports

Back Office

Library Policies

Processing Needed

How do I...?

Patron Types

Circulation Types

Patron Type

Circ. Type

Manage Patrons

Update Patrons

Update Classes

Import Patrons

Export Patrons

Upload Patron Pictures

Library Policies

Textbook Policies

Access Levels

Calendar / Hours

Forecasting

Site Configuration

Inventory

Job Manager

Patron Types

Faculty

Max Checkouts

Fixed Due Date

Ceiling Date

Block on Fines/Overdues

100

5/17/2011

None

No

Max Holds

Ready Holds Expire in

Pending Holds Expire in

Default Hold Priority

40

30 days

30 days

Standard

Edit Faculty

Circulation Type

Checkout Limit

Loan Period

Grace Period

Renewable

Fine Increment

Max Fine

AV

14 days

0 days

0 times

\$0.00 per day

\$0.00

AV-EQUIP-YEAR END

Fixed

0 days

0 times

\$0.00 per day

\$0.00

BOOK

30 days

0 days

0 times

\$0.00 per day

\$0.00

MAGAZINE

7 days

0 days

0 times

\$0.00 per day

\$0.00

OVERNITMAT

1 day

0 days

0 times

\$0.00 per day

\$0.00

REF-BOOK

14 days

0 days

0 times

\$0.00 per day

\$0.00

Regular

14 days

0 days

0 times

\$0.00 per day

\$0.00

SET

30 days

0 days

0 times

\$0.00 per day

\$0.00

Senior

Max Checkouts

Fixed Due Date

10

5/23/2011

Max Holds

Ready Holds Expire in

5

7 days

http://destiny.adams12.org/backoffice/servlet/presenteditpatrontypeform.do?action=edit&patronTypeID=112&collectionType=0

100%