

Here are some Destiny reports that will give you useful statistics.

The **Library Statistics report** gives you number of books in your collection, number of patrons, \$ amount in unpaid fines and more. At the bottom of that screen, under Statistics Snapshots, click *GO* next to View Current Statistics. This gives Total # of checkouts for today, this month and this year. This reports is simple but useful. Thanks Ellen at NHS!

Another useful report is the **Collection Statistics Summary**. This report breaks down our books into dewey numbers, 92s, then an alphabetical list that includes E for easy books, PR for Professional, etc. The # sign, I believe, would give all the stats for equipment. It separates out the 92's. E for Easy books is mixed in there with the alphabetical lists, as are REF and PR. If you click on one of those ranges, you can go to the bottom of the report and tell it to show stats for:

Call Numbers in: Range Selected and you can limit in other ways.

You can also just look at the stats on the screen without running it in any way. Look at 000-099. It shows how many checkouts today, how many this month (plus the percentage of all checkouts for that month that were in that range).

At the far right column, the Copy Count tells you what percentage of your entire collection is in that range.

The only problem I see with this information is that the Fiction is all broken up into so many categories, that getting fiction stats could be a problem. Thanks, Kristen, at Malley Drive.

Finally, the **Collection Statistics -Historical** report gives you some good options for circulation numbers. In Circulations, you can put a date range. Show Summary Only just gives numbers. Call numbers - enter dewey numbers, 92, or aaa to zzz (although that gives more than just fiction).

Under Circulation Types, be sure to check UPDATE and choose the ones you want.

If you Output as an EXCEL spreadsheet, you can delete data you don't want.

An example: I ran a report from April 5 thru today for 92 to 92, Regular Circ Type, Show Summary Only, and found out that Legacy circulated 1008 biographies so far. When I run the report to show Title and Copy, I can see the titles & how many times each circulated, but I can't see any summary info.